

MEDICAL RECEPTIONIST

at

**HELSTON MEDICAL CENTRE &
PORTHLEVEN SURGERY**

Full time medical receptionist

Must be reliable & flexible for this busy, demanding job and ability to work both on own initiative but as part of a larger practice team.

Own transport essential as we work from two sites.

For application form and job description,
ring Helen or Julie on 01326 572637 or email
enquiries.helstonmc@nhs.net

Closing date:- 29th April 2018